



## Internship Supervision Form

INTER-LS 260: Internship in the Liberal Arts and Sciences

Complete enrollment information & requirements: <http://go.wisc.edu/da3o13>

### 1. Student Information:

Student name: \_\_\_\_\_ Student ID#: \_\_\_\_\_  
Student email address: \_\_\_\_\_

### 2. Employment Details:

Company name: \_\_\_\_\_  
Internship position title: \_\_\_\_\_  
Internship start date: \_\_\_\_\_ Internship end date: \_\_\_\_\_

### 3. Supervisor Information:

Supervisor name: \_\_\_\_\_ Supervisor title: \_\_\_\_\_  
Supervisor email: \_\_\_\_\_

### 4. Please describe how will you receive supervision (ex. Weekly meetings with supervisor):

\_\_\_\_\_  
\_\_\_\_\_

### 5. Position description that outlines internship duties and responsibilities (may attach position description or additional page if needed):

### **Signatures\***

By signing this form, the student agrees to work professionally and ethically in completing both the on- site internship tasks and the online course assignments.

By signing this form, the supervisor and student certify that the internship details above are true and accurate.

**Student intern signature:** \_\_\_\_\_

**On-site intern supervisor signature:** \_\_\_\_\_

\*Signatures must be authentic, hand-written signature (scans or copies of signed documents are accepted) OR verified electronic signatures.

### **SuccessWorks at the College of Letters & Science**

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